

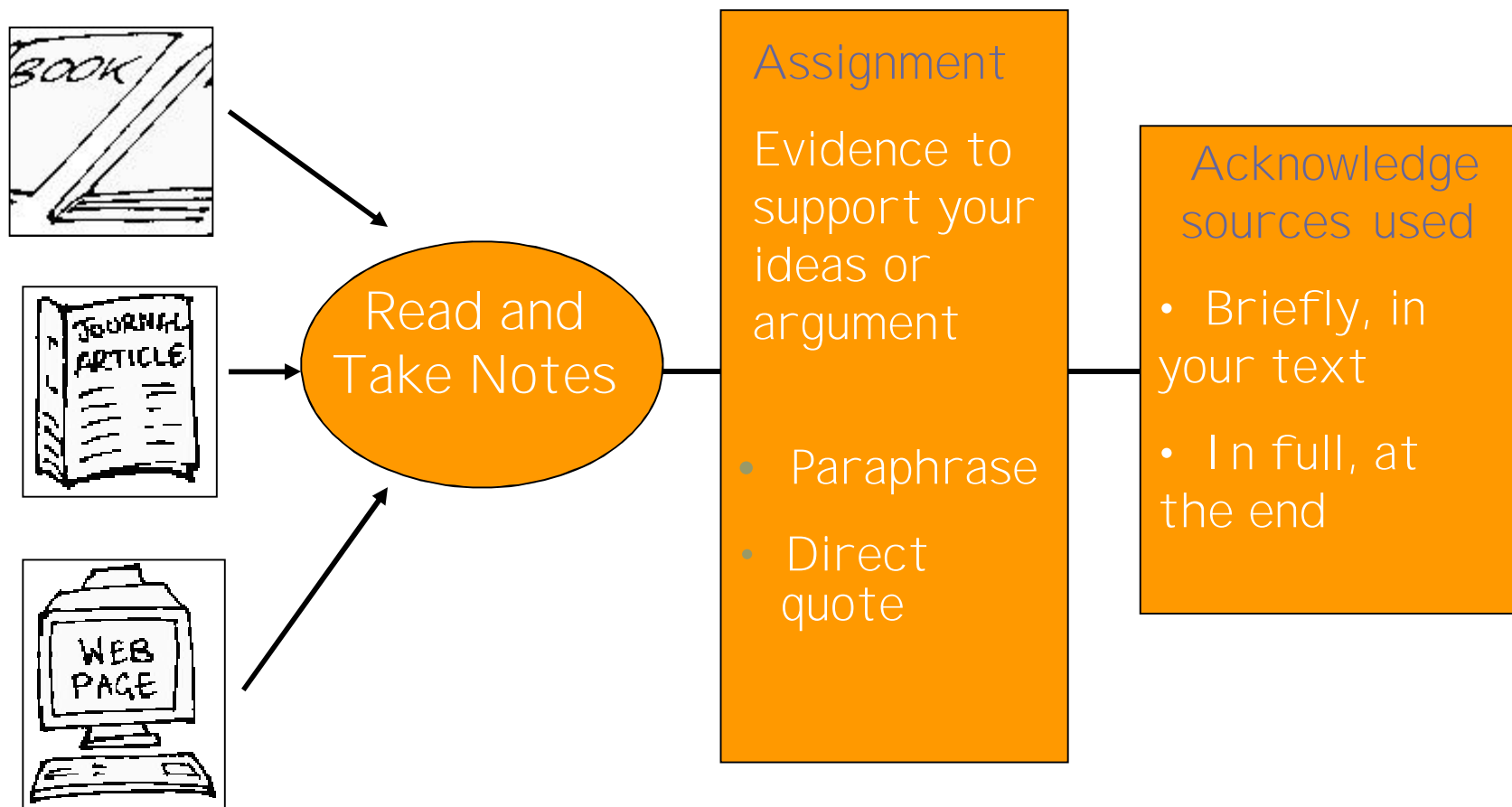


Referencing your work

**Harvard Referencing PowerPoint Presentation by
researchers of www.newessays.co.uk**

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Referencing in context



Outline

- ρ What is a reference?
- ρ Why reference?
- ρ When to reference
- ρ How to reference
 - ρ Within your assignment
 - ρ At the end of your assignment

What is a Reference?

- p An acknowledgement that you have referred to (cited) information from published sources in your own work.
- p In other words, a recognition that you have borrowed other people's work, ideas or opinions.

Why Reference?

- ρ Shows off your research!
- ρ Published evidence to support your own ideas/argument/point of view or give examples
- ρ Plagiarism - using other people's work and ideas as your own without acknowledgement
- ρ Copyright
- ρ Helps others to trace your information sources
- ρ Part of the marking scheme

When to Reference

- ρ A particular theory, argument or viewpoint
- ρ Statistics, examples, case studies
- ρ “Direct quotations” - writer’s exact words.
Use sparingly!
- ρ Paraphrasing

How to Reference

- ρ There are various systems for referencing
- ρ Harvard system (Author/Date) is the most popular and recommended at the University
- ρ You need to reference in two places:
 - ρ Brief details, within the main body of your assignment
 - ρ Full details, at the end of your assignment

How to Reference: Direct Quotations

AUTHOR, DATE, PAGE NUMBER(S)

- p As Brown (2010, p.136) states, "The critical breakthrough was achieved by Thomas Hunt Morgan."
- p According to Brown (2010, p.136), "The critical breakthrough was achieved by Thomas Hunt Morgan"
- p Thomas Hunt Morgan has recently been described as achieving "the critical breakthrough" (Brown, 2010, p.136)

Larger quotes (3 lines +): Start quote on new line and indent. No need to use quotation marks.

Useful verbs and phrases for introducing direct quotes

- ρ As X **states/ believes/ suggests /indicates/ points out / observes/ explains/ argues/ outlines/ contradicts / proposes**, ".....".
- ρ For example, X **has argued** that ".....".
- ρ According to X, ".....".
- ρ X **suggests/ believes/ observes** that ".....".

How to reference paraphrases

AUTHOR, DATE

Thomas Hunt Morgan made the connection between partial linkage and the behaviour of chromosomes when the nucleus of a cell divides. This breakthrough was proved to be critical (Brown, 2010).

Referencing at the end of your assignment

References or Bibliography – what's the difference?

- ⌘ Reference list – a single alphabetical list by author of everything you have specifically mentioned in your assignment
- ⌘ Bibliography – a list of sources you have read but *not* specifically mentioned in your assignment

What information do I need to include?

- ρ Name(s) of the Author(s)
- ρ Title
- ρ When and where it was published
- ρ Who published it
- ρ Web site address and date you looked at it

Referencing books

Using the title page (not the front cover) note the:

- ρ Author(s) R.R. Jordan
- ρ Title Academic writing course
- ρ Year of Publication © 2010
- ρ Edition (if not the first) 3rd edition
- ρ Place of publication Harlow
- ρ Publisher Pearson Education Limited

Jordan, R. R. (2010) *Academic writing course* 3rd ed. Harlow: Pearson Education Limited.

Referencing Journal/Magazine Articles

- p Author J Mercer
- p Year of publication 2009
- p Title of article Making the news
- p Title of journal Media History
- p Volume number (if present) 10
- p Part number (if present) 3
- p Page number(s) -199

Mercer, J. (2009) 'Making the news' *Media History*, vol. 10, part 3: pp187-199.

Referencing a Web site

- ρ Author/editor/organisation
- ρ Year written (or last updated)
- ρ Title
- ρ URL
- ρ Date you accessed it

For future reference, print and keep a copy of the web site

Design Council | About Design - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address [/servlet/XRM?Page/@id=6004&Session/@id=D_5Up2JQoC81Bf6PCdwWey&Section/@id=1272](http://www.designcouncil.org.uk/webdav/servlet/XRM?Page/@id=6004&Session/@id=D_5Up2JQoC81Bf6PCdwWey&Section/@id=1272) Go Google

Design Council

28.11.2003 > [Home](#) > [About Design](#) > [The Design Process](#) > [User Centred Design](#)

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Newsroom
About Us

About: User Centred Design

By Alison Black

Alison Black is a psychologist specialising in developing user-focused products and services. She consults to design agencies, technology companies and public sector organisations.



URL

Date Accessed

Title

Author

Black, A. (no date) *About: user-centred design* [online]
 Available at: <http://www.designcouncil.org.uk/webdav/servlet/XRM?Page/@id=6004&Session/@id=D_5Up2JQoC81Bf6PCdwWey&Section/@id=1272> [Accessed 28th November 2010]

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RELATED CASE STUDIES

More Examples

Water quality standards (no date) *Clean Water Network*
[online] Available at:

<<http://www.cwn.org/cwn/issues/waterquality/index.cfm>>

[Accessed 4th April 2005]

McKendrick, M (2003) 'Infectious diseases and the returning traveller – experience from a regional infectious diseases unit over 20 years' *Journal of Applied Microbiology*, vol. 94: pp25S-30S

Pavitt, J. (2000) *Brand.new* London. V&A Publications

EuroParl (2005) *Welcome to the European Parliament*
[online] Available

at: <http://www.europarl.eu.int/presentation/default_en.htm>

[Accessed 3rd March 2005]